



Thank you so much for being a part of the 2014 Hennepin County Master Gardener Program! Your participation in the 2014 Mentor/Intern Program insures a successful start for all!

MENTOR RESPONSIBILITIES

Attend “Meet Your Mentor Meeting” Tuesday, 11/19/13, 6:30 p.m. (Hennepin County Library -- Southdale) or Thursday, 11/21/13, 6:30 p.m. (Extension Office – Eden Prairie.)

Attend Mentor/Intern Lunch during Core Course (St. Paul campus): Saturday, 1/25/14, 10:30 a.m. to 1:00 p.m. Interns will join us at Noon.

Attend first Update Session with your Intern: Monday, February 3, 7:00 p.m., Minnetonka Community Center.

Sit with your Intern at the February and March Updates, introducing them to other Master Gardeners, and especially any interns you may have mentored in the past, or those who mentored you.

Work with your intern on **2** of the following 4 options:

1. Information Booth: Yard & Garden Desk at the Arboretum (interns are required to staff one shift at the Arb;) State Fair booth, Farmers Market, Garden Center or the Minneapolis Home & Garden Show.
2. Hotline
3. Adult or Youth Education Presentation
4. Special Event: Plant Sale and/or Learning Garden Tour

Contact your intern often (at least monthly), particularly at the beginning of the year.

Both mentors and interns will receive occasional information and suggestions from the New Member Committee. If you have questions, comments, or concerns contact Amy Sitze, New Member Committee Chair (amysitze@yahoo.com) or Terry Straub, Program Coordinator (strau097@umn.edu).

INTERN EXPECTATIONS

Interns are expected to complete 12 hours of continuing education (beyond the Core Course training,) plus a minimum 50 hours of volunteer service during the intern year. Volunteer hours are to be broken down as follows:

26 Hours of service are split between:

- Youth and/or Adult educational outreach
 - Hotline Calls
 - Information Booths
 - Special Event: Plant Sale and/or Learning Garden Tour
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- Youth and/or Adult Education activities: 6 hour minimum.
 - Hotline: 15 researched calls minimum/8 hours of shift time minimum – at either the Hennepin or Arboretum Yard & Garden Phone. Working at least one shift per season suggested (Spring, Summer, Fall.) Be sure to record and submit a Hotline Recording Form.
 - Information Booths: 6 hours (at least one shift at the Arboretum Yard & Garden Desk; other shifts can be at a farmers market, garden center, county/state fair, or other question and answer table.)
 - HCMG Special Events: 6 hours (these hours can be split between the Plant Sale and Learning Garden Tour, or allocated to just one event.)
 - 24 hours – other activities approved for HCMG’s.